**APPENDIX 8**

**DAMAGED, LOST, AND STOLEN PROPERTY REPORT**

**NAME DATE**

**PROPERTY**

**I.D. NO. LOCATION**

**TYPE OF DAMAGE**

**CIRCUMSTANCE OF DAMAGE, LOSS, OR THEFT**

**CAN PROPERTY BE REPAIRED**

**SHOULD PROPERTY BE REPLACED**

**PERSON REPORTING LOSS DATE**

**FISCAL OFFICER DATE**

**EXECUTIVE DIRECTOR DATE**